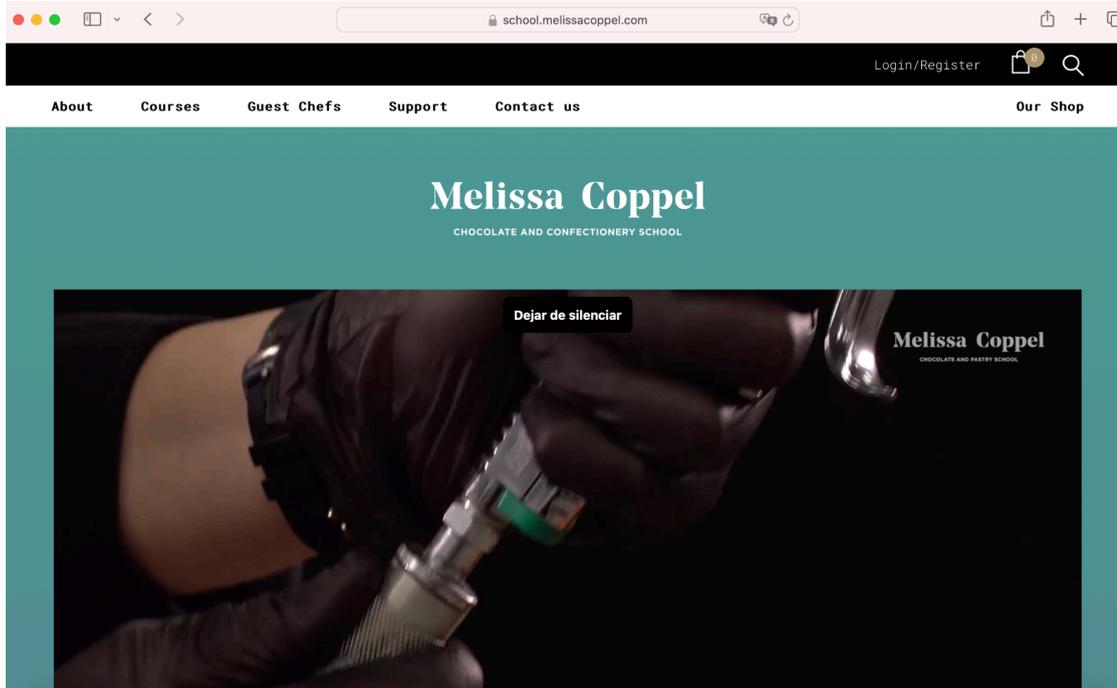


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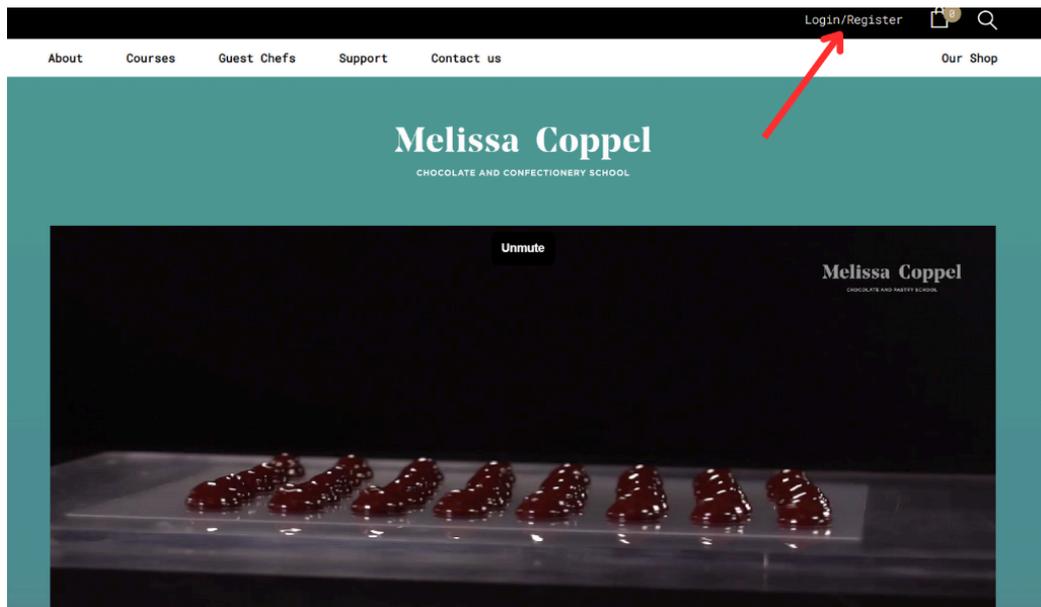
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HOW CAN I CHANGE MY PAYMENT METHOD?

Step 1: Go to <https://school.melissacoppel.com/> (not ~~melissacoppel.com~~; this is Melissa's chocolate shop and your school credentials won't work there).



Step 2: In the top right corner of the page, click "Login/Register."



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Step 3: Enter your email address or username and password.

[About](#) [Courses](#) [Guest Chefs](#) [Support](#) [Contact us](#) [Our Shop](#)

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Login

Username or email address *

Password *

 Remember me

[Lost your password?](#)

Register

First name *

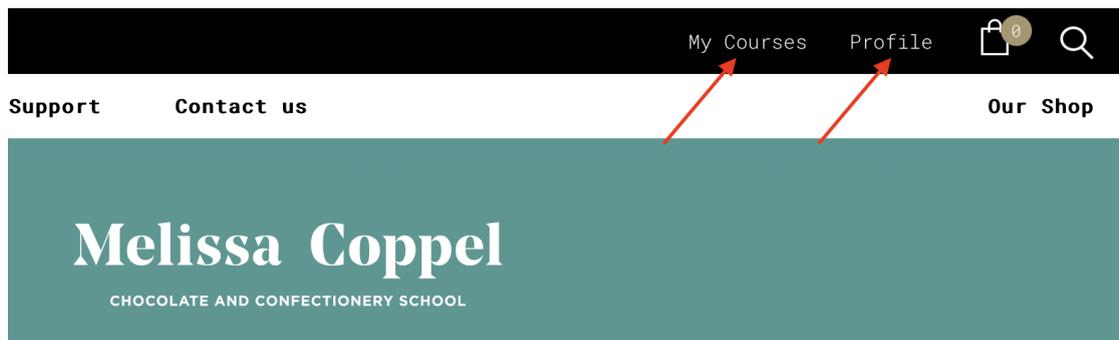
Last name *

Email address *

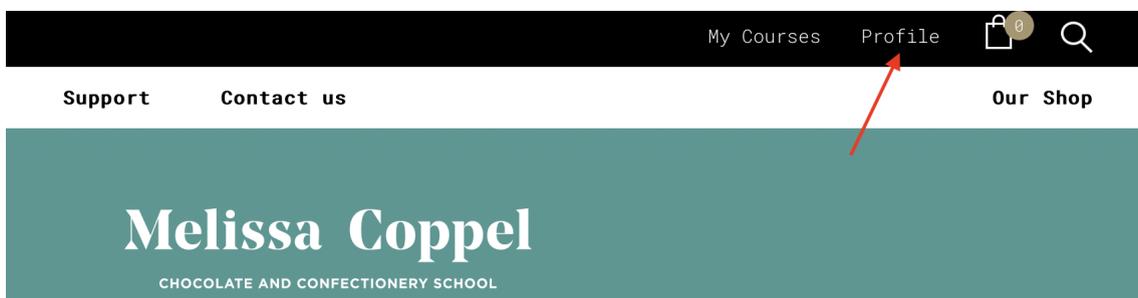
A link to set a new password will be sent to your email address.

Subscribe to our newsletter

Step 4: Once logged in, you will be redirected to the school's main page. You will find two options on the top bar: "**My Courses**" and "**Profile.**"



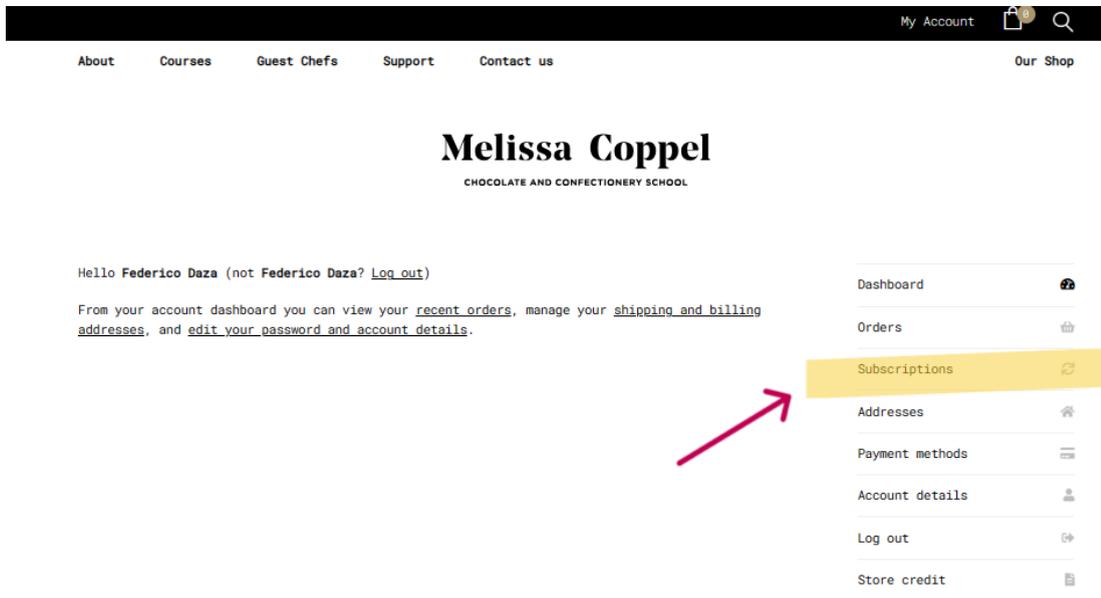
Step 6: Click on "**Profile.**" This will take you to your account settings, payment methods, personal information, and more.



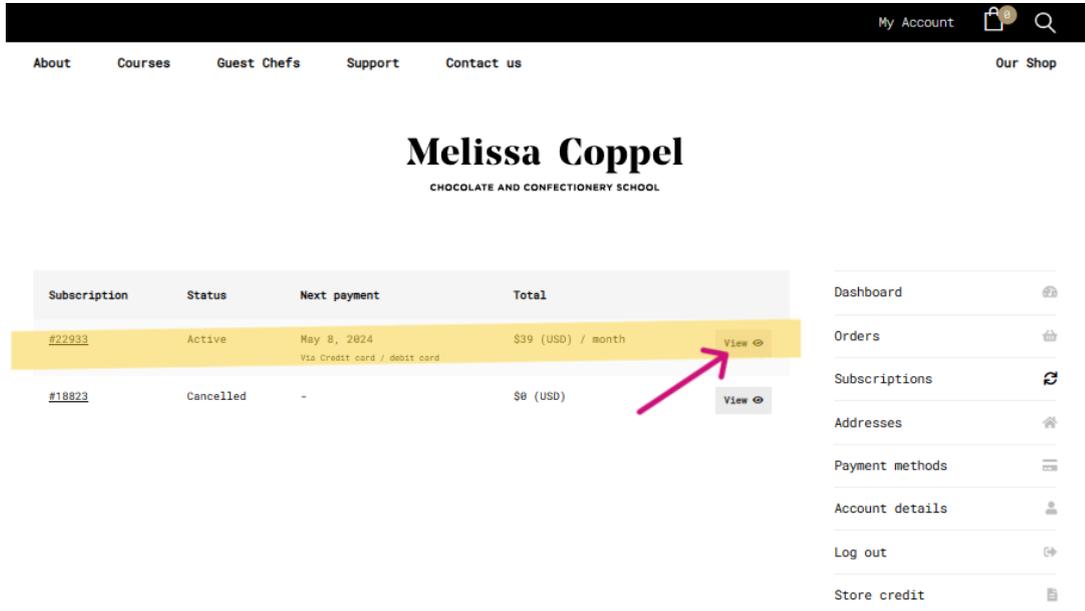
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Step 6: Click on "Subscriptions."



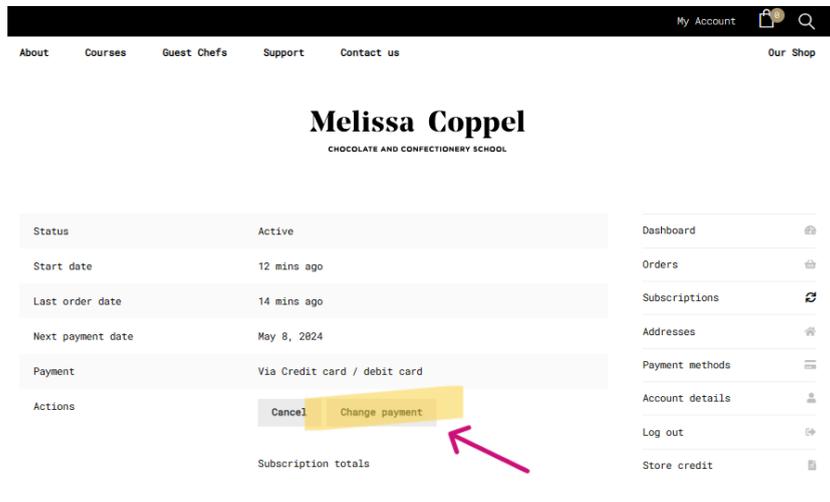
Step 7: Find the subscription for which you wish to modify the payment method. Click "View" to access all your subscription information.



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Step 8: Click “Change Payment” to update your subscription’s payment details.



Step 9: Enter your new credit/debit card information. Don’t forget to tick the box “1. Use this payment method for all of my current subscriptions” to have all your subscriptions available. Finish by clicking “2. Change Payment Method.”

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